

Booking Form



Please complete both sides of this booking form, which should be returned along with your payment by 1st September 2008 to: SOC (Annual Conf), Waterston House, Aberlady EH32 0PY.

1. Delegate Details

Name(s) (Block capitals please): _____

Address: _____

Postcode: _____

Tel No: _____ Email: _____

Name/s exactly as you would like it/them to appear on your name badge/s (please print clearly):

Name: _____

Affiliation/Location (Optional): _____

2. Resident Delegates

I/We wish to register for the full conference and stay at the Windlestrae Hotel:

No. of members: (£145 per person) No. of non-members: (£150 per person)[†]

Please indicate preferred room type: Double*: Twin*: Single:

*Single occupancy of Double/Twin room: (£10.00 supplement)

Please indicate if you require a ground floor room:

The hotel has no lift access. However, there is only one floor above ground level and a porter will be available to assist residents with luggage. As there is live entertainment planned for Saturday evening, please let us know if you would prefer a room that is not situated in the vicinity of the function suite

If you would prefer to share a room with a particular person, please let us know:

Name of fellow attendee: _____

IMPORTANT

We advise you to call The SOC on 01875 871330 before completing your booking form if you wish to reserve a single room, as there is limited availability. If you do not state who you wish to share a twin room with, we will make the allocation. We cannot guarantee your preference but will do our best to accommodate your requirements. Room allocation is on a first come, first served basis. Please do not hesitate to contact the office if you have any queries.

PLEASE TURN OVER



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3. Non-resident delegates

I / We would like to attend the Conference but will not be staying at the Windlestrae Hotel.

I / We wish to register for:

	Member Rate	Non-Member Rate †	
Both days	£35.00 <input type="checkbox"/>	£40.00 <input type="checkbox"/>	Estimated arrival time: _____
Saturday only	£20.00 <input type="checkbox"/>	£25.00 <input type="checkbox"/>	Estimated arrival time: _____
Sunday only	£20.00 <input type="checkbox"/>	£25.00 <input type="checkbox"/>	

I / We wish buffet lunch on Saturday @ £9.75 per person

I / We wish soup & sandwich lunch on Sunday @ £8.00 per person

I / We wish to attend the Conference Dinner & Live Entertainment @ £25.00 per person

4. All Delegates

Please indicate any special dietary requirements: Nut allergy Vegetarian Vegan

Coeliac/Shellfish Dairy Other (please specify): _____

Dinner on **Friday evening** is not included in the Conference fee. However, if you wish to have dinner in the hotel restaurant, advance booking is required. To assist catering staff, please indicate your plans below:

I / We plan to have a meal at the hotel (Restaurant open 7.30pm-9.00pm)

I / We plan to have a light snack in the bar (Rushes Bar open 6.30pm-9.30pm)

5. Payment

I / We enclose a cheque for total of £ _____ (Please make cheques payable to 'SOC')

Please charge total of £ _____ to my debit/credit card

Card Number: _____ Start Date: _____

Expiry Date: _____ Issue No: _____ 3-digit Security Code: _____

Cardholder Signature: _____ Date: _____

† Non-Member Rates

The £5.00 surcharge on the standard registration fee will be refunded to any delegate who joins the club within one month of the conference. Membership forms will be available at the event and can also be downloaded from the SOC website www.the-soc.org.uk. Alternatively, call 01875 871330 to request a form. Please write 'Annual Conference' in the space 'where did you hear about the SOC' on the membership form.